

## **EMEYF Charitable Committee Trustees Minutes 2018 (ongoing)**

### **EMEYF Charitable Committee Trustees, 15 January 2018 (via Skype)**

Present: Esther Köhring, Lisette Nijboer, Silja Pfeiffer  
Prevented and sending greetings: Rose Almond

#### **EMEYF ChC 2017/01 Appointment and release of trustees**

We note the minute from EMEYF Annual Meeting 2017 EMEYF AM 2017/13 Nominations returns (appointing Lisette Nijboer; releasing Evan Welkin and Emmie Touwen ) and the minutes from EMEYF CC 2017/17 (proposing Lisette Nijboer as trustee), CC 2017/19 (proposing Silja Pfeiffer as trustee) and CC 2018/02 (noting the end of the handover period of Rachael Booth).

We recognise Lisette Nijboer's and Silja Pfeiffer's appointment as a trustee, and release Evan Welkin, Emmie Touwen and Rachael Booth from service as a trustee. The current trustees going forth are Rose Almond, Lisette Nijboer, Silja Pfeiffer and Esther Köhring. We will update the registration with the Charity Commission to reflect these changes.

#### **EMEYF ChC 2018/02 Co-operative Bank Accounts Mandate**

The Co-operative Bank plc shall continue as our bankers, in accordance with our original application.

We agree to execute the resolutions listed in Section 3 of The Cooperative Bank's Change of Account Signatories Mandate form.

We authorise that Lisette Nijboer and Rose Almond will be added as account signatories. The signatories going forth will be Lisette Nijboer and Rose Almond, as well as Rachael Booth (until Rose and Lisette have full access).

### **EMEYF Charitable Committee Trustees, 25 February 2018 (via Skype)**

Present: Esther Köhring, Lisette Nijboer, Silja Pfeiffer, Rose Almond

#### **EMEYF ChC 2017/03: Safeguarding policy**

The Charity Commission contacted trustees on 5th Feb 2018 to highlight that a we did not mention our safeguarding policy when submitting the Annual report 2016. Our current policy for under 18s can be found on the website, (<http://emeyf-static.quaker.eu.org/documents/under-18-policy.html>), and it is available to the Spring Gathering Coordinators files.

We note that knowledge of the policy between other role holders and EMEYFers is lacking, therefore we will highlight the current policy to CC and present it to Spring Gathering 2018. If there are concerns for the current policy we will ask CC to appoint someone to conduct more research.

### **EMEYF ChC 2017/04: EU General Data Protection Regulation (GDPR)**

The General Data Protection Regulation in Europe is coming into legislation in May 2018. We have seen from correspondence via the EMES representatives email list that this is a concern for other bodies of EMES. We need a policy that is in line with legislation, but also covering the situations and structures within EMEYF, more specific than a general policy. To achieve this, we ask CC to brainstorm the current data storage situation and procedures in place and to draft these ideas into a policy. We then hope that CC will find someone with more experience in data protection to review this policy before Trustees can accept it.

### **EMEYF Charitable Committee Trustees, 26 April 2018 (via Skype)**

Present: Esther Köhring, Lisette Nijboer, Silja Pfeiffer, Rose Almond

### **EMEYF ChC 2018/05: Safeguarding policy Action**

Following minute ChC 2018/03: Safeguarding policy: The trustees brought to EMEYFers at SGIreland the current safeguarding document titled "Questions For Serious Consideration". There was some discussion that a more complete policy could be put in place. One which covers both the legal aspects required and the wellbeing aspects of caring for all members of the community. Our preliminary research has found another technical document "Role and responsibilities of adults at Quaker all-age-gatherings" for assigning responsible adults (used at the All Age Gathering 2016). We would like to share these documents with CC, especially the Elders, and ask for more discernment in completing a policy. This could involve the Elders facilitating conversations with YFGM, BYM and other meetings which hold similarities with our community. We would like this process to be completed by Annual Meeting 2018.

### **EMEYF ChC 2018/06: Role holders courses**

We're pleased to hear of various CC members attending woodbrooke courses online and in person, as budgeted at AM2017. Thanks to the generosity of Woodbrooke funds for under 30s and the catchpool fund this has been more than financially possible. We still encourage CC members to look into applying for courses and are able to cover both travel costs and course fees.