

EMEYF Charitable Committee Trustees Minutes 2015

EMEYF Charitable Committee Trustees, 22 January 2015 (via Skype)

Present: Esther Köhring, Rachael Booth, Paul Sladen, Annie Womack

ChC 2015/01 Appointment and release of trustees

We note the following minutes from EMEYF Annual Meeting 2014: EMEYF AM 2014/17 Nominations returns (releasing Paul Sladen) and from EMEYF CC 2014/26 (appointing Annie Womack).

We recognise Annie Womack's appointment as a trustee, and release Paul Sladen from service as a trustee. The current trustees going forth are Rachael Booth, Esther Köhring and Annie Womack. We will update the registration with the Charity Commission to reflect these changes.

ChC 2015/02 Co-operative Bank Accounts Mandate

The Co-operative Bank plc shall continue as our bankers, in accordance with our original application.

We agree to execute the resolutions listed in Section 3a of The Cooperative Bank's Change of Account Signatories Mandate form.

We authorise that Annie Womack will be added as an account signatory. The signatories going forth will be Rachael Booth and Annie Womack.

EMEYF Charitable Committee Trustees, 8 February 2015, Quaker House Brussels

Present: Esther Köhring, Rachael Booth, Annie Womack

ChC 2015/03 Co-operative Bank Accounts Mandate – R. Oliver

Following up on ChC 2015/02 („The signatories going forth will be Rachael Booth and Annie Womack“) we explicate that Rosemary Oliver, who has served as Signatory to organize an event in 2014, shall be removed from the account signatories. Rosemary Oliver is unobtainable for signing The Cooperative Bank's Change of Account Signatories Mandate form, as she is in Nepal.

EMEYF Charitable Committee Trustees, 29 March 2015, via Skype

Present: Esther Köhring, Rachael Booth, Annie Womack

ChC 2015/04 Spring Gathering 2015

We have heard about the plans for SG 15 from reports given at AM 14, by email and via our Gathering Coordinator. We agree to underwrite the costs of EMEYF SG 2015 up to 3000 Euros. For travel bursaries we allocate up to 1500 Euros.

EMEYF Charitable Committee Trustees, 9 May 2015, via Skype

Present: Esther Köhring, Rachael Booth, Annie Womack, Emmie Touwen

ChC 2015/05 Appointment of Trustees

We received the minutes from SG 2015 (SG 2015/20) as well as from EMEYF CC (CC 2015/12), appointing Emmie Touwen as Fundraising Treasurer and Trustee, and recognise Emmie's appointment.

The current trustees going forth are Rachael Booth, Esther Köhring, Annie Womack and Emmie Touwen.

We will update the registration with the Charity Commission to reflect these changes.

EMEYF Charitable Committee Trustees, 31 October 2015, Brussels

Present: Esther Köhring, Rachael Booth, Annie Womack, Emmie Touwen

ChC 2015/06 Report of incidents

We are sorry to report that there were three incidents in the past year where money was lost.

In May, 9,95 Euros were taken from the Euro accounts for a monthly subscription to a babysitting services. Future withdrawals from this company have been blocked and we advised the secretary to have a close supervision over the transfers from our Euro account since then.

49,99 GBP were taken from the UK account in October, to EE&T mobile company. Future withdrawals from this company have been blocked and we are still hoping to gather more information about this incident and ways to prevent unwanted withdrawals.

295 GBP in cash was lost on the way back from Georgia, when members of the Planning Committee were intending to bring leftover funds back to the UK, due to the location and difficulties with opening a bank account. The Planning Committee members have searched thoroughly, but in the end had to report the money as lost to the trustees.

The three incidents are, as far as we can see, not related. Having considered the guidelines of the Charitable Commission, we feel that these incidents are not serious enough for a formal report to be needed.

For the future, we will take the following steps:

We ask the secretary and the UK treasurer to research the legal framework for dealing with unwanted withdrawals from the accounts and prepare information sheets for roleholders in the future.

If Gathering Planning Committees are in a situation where large amounts of cash need to be transported, we advise to not carry it on one person, if possible.