

## **EMEYF Charitable Committee Trustees Minutes 2020**

### **EMEYF Charitable Committee Trustees, 11 February 2020**

Present: Esther Köhring, Lisette Nijboer, Silja Pfeiffer, Peter Doubtfire

#### **ChC 2020/01: Underwriting costs of SG 2020**

EMEYF gatherings are planned to break even. If the event is not breaking even, EMEYF will cover the gap from its financial reserves. We underwrite the costs of 4000€ which covers the maximal risk of a short-term cancellation of the gathering.

#### **ChC 2020/02: LAP expenditure**

The question arose how much money the LAP coordinator can spend without checking with CC. We encourage the LAP coordinator to use the financial resources we have to advance the project, to pay small costs autonomously and report to the UK treasurer to maintain accountability. If the costs exceed one fourth of the yearly budget or involve paying service or expenses of people the LAP coordinator should check in with CC or Trustees.

### **EMEYF Charitable Committee Trustees, 19 March 2020**

Present: Esther Köhring, Silja Pfeiffer, Peter Doubtfire, Rose Almond

#### **ChC 2020/03: Coronavirus impact on Summer Gathering 2020**

As trustees, we acknowledge our role in discerning whether gatherings are safe for participants to attend. The current corona virus impact on European events has involved cancellations and rescheduling of events last minute. As SG 2020 is planned for 18th - 25th July we have more time to make decision on whether it should go ahead or not. To give us all some certainty Trustees, along with guidance from PC and CC, will make a decision on whether the event will go ahead 4 weeks (20th June) before it is planned. The decision will be based on published government advice from the host country and the countries of participants. We will communicate this through a minute and circulate it to those registered for the gathering.

#### **ChC 2020/04: Flexible pricing structure**

Following the minute AM 2019/9, trustees have looked at the financial risks as an organisation of setting a flexible fee for Summer Gathering 2020. We calculated this risk to be €4900, we underwrite this risk and have written a document outlining a flexible financial contributions to Summer Gathering 2020. We hope it provides clarity for applicants whilst maintaining a welcoming and practical structure for financially contributing to the event. We will evaluate this at the gathering, possibly asking for further donations if required. A complete review of this new pricing structure will be published in the 2020 accounts.

### **EMEYF Charitable Committee Trustees, 24 May 2020**

Present: Rose Almond, Lisette Nijboer, Esther Köhring, Silja Hampel (formerly Pfeiffer)

#### **ChC 2020/05: Receipt of minute from PC regarding SG 2020**

We received the following minute from the planning committee regarding the possible cancellation of SG2020 due to the coronavirus pandemic. We thank them for this minute.

#### ***PC 2020/01 Suggestion in case of cancellation of SG***

*Trustees agreed to decide whether the SG in Finland can take place or not and we would like to suggest what to do in case of cancellation. Our suggestion would be to postpone the in person SG by one year, so to meet again in summer 2021 for the same reasons of enjoying summer in Finland. We would all three be up to continue serving as PC for a SG in Finland until Summer 2021.*

*It would be nice to have an online meeting instead to provide some continuity for EMEYF, but we as PC don't feel responsible to organize an online event which would have a different nature than the event we were tasked to organize. We would instead like to give that task to EMEYF.*

#### **ChC 2020/06: Recommendation for SG2020**

In March Trustees wrote minute ChC 2020/03: Coronavirus impact on Summer Gathering 2020, where we said we would make a decision about whether the gathering should happen in July, bearing in mind the on going coronavirus pandemic. Our discernment has raised the concern that if a gathering is not accessible to parts of the community then it seems unfair to let a gathering occur. We have also received a letter regarding the practical planning side with PC 2020 being willing to extend their roles to SG2021 and hold the gathering a year later than original planed. At the current moment it is unsafe and inappropriate to hold an in person meeting in July. Therefore ahead of CC's virtual face to face meeting at the end of May our current recommendation is to cancel the gathering in summer 2020. We support the suggestion of PC to postpone the gathering until Summer 2021. We hope this earlier recommendation will give CC and the EMEYF community more time to think about how the community could gather virtually during these unusual times.

#### **ChC 2020/07: Co-operative Bank Accounts Mandate**

The Co-operative Bank plc shall continue as our bankers, in accordance with our original application. We agree to execute the resolutions listed in Section 3a of The Cooperative Bank's Change of Account Signatories Mandate form. We authorise that Peter Doubtfire will be added as an account signatory. The signatories going forth will be Rose Almond and Peter Doubtfire.

#### **ChC 2020/08: 2019 Accounts**

The EMEYF Consolidated Accounts 2019 have been prepared by the outgoing UK treasurer and reviewed by the trustees.

We agree to forward these accounts to the Charity Commission as well as to the EMEYF

community in the Annual Report.

### **EMEYF Charitable Committee Trustees, 11 November 2020**

Present: Esther Köhring, Lisette Nijboer, Peter Doubtfire, Rose Almond

#### **Chc 2020/08: Reflections on spending in 2020**

We heard from our treasurer on spending so far in 2020, as the coronavirus situation was not foreseen this time last year, and with only one in person gathering (Planning Committee) a couple of travel expenses and small running costs (e.g. banking, and Willy & Penn), spending was very low. Regular donations from Friends of EMEYF and a few donations from meetings continue to flow into our accounts, for which we are grateful. Looking at our costs for the year helped us reflect on how our functioning as a community has been fueled by in person gatherings for many years, and we're sorry not to have been able to hug and explore the same way this year. We are however really glad to have been able to create online spaces for continued growth of our community through a virtual Spring Gathering, regular online evening Epilogues and an upcoming virtual Annual Meeting.

#### **Chc 2020/09: Budget for 2021**

We heard from our treasurer a suggestion for the budget for 2020. We thank him for this work and accept it following our discussion. There are a few points to highlight to CC and the wider community:

- (1) In 2021 we'll be trailing the flexible pricing structure for participant fees for SG. This impacts on budgeting for 2021, in particular where we would normally expect that the event would break even we now, whilst still hoping it will, plan for ~€1000 fewer contributions. This would usually be budgeted for in our gathering fee bursaries which no longer fit into the new system.
- (2) We have removed budgeting for YALP and ask CC to consider whether an additional training budget could be made available for the wider community to attend development courses outside of role holder training. For instance courses available at Woodbrooke, or other Quaker/Spiritual education centres.
- (3) We have budgeted for insurance this year in recognition that it may be required for the venue hire in Finland. This is a cost we do not expect to be incorporated into gathering fees. From past experience we know that finding a suitable insurance company can be tricky therefore we ask the Planning Committee to confirm whether the venue will require this as soon as possible.
- (4) With the Small Grants Fund (SGF) ending in 2021 we will want to think about diversifying our sources of income, including our relationship with funding from Young Friends General Meeting(YFGM)/Britain Yearly Meeting(BYM).